

**RULES GOVERNING AN AGM OR SGM  
FOR THE PURPOSES OF VOTING ON CHANGES TO THE DEED OF TRUST**

**1. Voting Eligibility:**

Using the rules as for a postal vote, the eligibility criteria are:

- a) Consumers only receive one voting entitlement irrespective of how many connections they hold.
- b) In respect of joint consumers, only one vote is permitted. In the absence of any other agreement between the listed consumers on who can exercise the vote, the person whose name (or initials) appears first on the power bill/invoice shall be entitled to exercise the vote.
- c) If the connection is in a business or entity name, a representative of the business or entity exercises the vote on the consumers behalf.
- d) A business owner who lives in the district may have two votes – one for the household and one for the business.
- e) An organisation may have more than one ICP but has only one vote.

**2. Voter Identification:**

- a) The consumer whose name appears first on the address of the energy retailer's invoice, brings a printed copy of the most recent invoice (this should be no more than 2 months old) and photo ID to the meeting. If consumers receive their invoice electronically, they may bring a WIFI enabled device with the invoice displayed.
- b) This is checked at the door, by scrutineers to ensure that the photo ID matches the person and the name on the invoice.
- c) The name and address of the consumer is entered into a numbered spreadsheet and the number on the spreadsheet is written on the voting paper that is issued to the consumer. When all eligible people have been issued papers, the spreadsheet is checked to ensure that there are no duplicates ie more than one person from the same property or business has been issued a voting paper. This is also gives the number for the quorum.
- d) If a business owner attends, the same procedure (steps a. and b.) is followed.
- e) At the end of the votes, the voting papers are destroyed and the spreadsheet is deleted.